

Alcohol and Smoking Management Policy

Adopted by the Board: 31 January 2023

Effective Date: 1 February 2023



BASKETBALL ACT

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Policy last updated and approved by BACT Board:	31 January 2023
Next policy review date:	January 2025
Responsible person:	Chief Executive Officer

1. Purpose

This Policy outlines our procedures for a balanced and responsible approach to the service, supply, consumption and promotion of alcohol and our requirements regarding smoke-free environments at Basketball ACT related activities, programs or events. It represents our commitment to our members, volunteers and guests, acknowledging the role that sporting clubs play in building strong and healthy communities.

This Policy will also assist Basketball ACT to:

- Ensure adult behaviour is a positive influence on younger players and spectators.
- Meet our duty of care in relation to the health and safety of our members, volunteers and guests who attend any club games, special events, functions and other activities.
- Uphold the reputation of the association, our sponsors and partners.
- Understand the risks associated with alcohol misuse and smoking and our role in minimising this risk.
- Comply with liquor licencing and tobacco legislation.

This policy applies to all our members, Board and Committee members, coaches, officials, other volunteers and guests hereafter referred to as Basketball ACT Members.

2. General Principles

A risk management approach will be taken in planning events and activities involving the sale, supply or consumption of alcohol. Such events and activities will be conducted and managed in a manner consistent with liquor licensing legislation and this Policy.

Alcohol misuse can lead to risk taking, unsafe, unacceptable and/or illegal behaviour. Excessive consumption of alcohol will not be an excuse for unacceptable behaviour, particularly behaviour that endangers others or breaches the law, this Policy or any other Policy of the organisation.

Basketball ACT also recognises that secondhand tobacco smoke and vaping is hazardous to people's health and people who do not smoke have the right to be protected from exposure to tobacco smoke at our games, events, functions and other activities.

3. Conduct Expectations

Whilst engaging in Basketball ACT related activities, programs or events, Basketball ACT members:

- Will not smoke.
- Will accept responsibility for their own behaviour, take a responsible approach and use good judgment when alcohol is available.
- Will encourage and assist others to use good judgment when alcohol is available.
- Will not compete, train, coach or officiate if affected by alcohol.
- Will not provide, encourage or allow people aged under 18 to consume alcohol.
- Will not participate, pressure anyone or encourage excessive or rapid consumption of alcohol (including drinking competitions).
- Will not provide alcohol as an award to a player or official for any reason.
- Will not post images on social media of themselves or others smoking and/or drinking alcohol irresponsibly at club-related activities.

4. Smoking and Vaping

The Belconnen Basketball Stadium and most indoor facilities utilised by Basketball ACT activities and programs (e.g. Schools) are smoke free facilities. Smoking and vaping is prohibited inside either facility. In addition:

- Cigarettes, other tobacco and vaping products will not be sold, including from vending machines, at any time.
- Basketball ACT functions, including social, sponsor and fundraising events and meetings, held at or away from the Stadium will be smoke and vape free.

5. Alcohol

Basketball ACT will ensure that:

- A current and appropriate liquor licence is maintained.
- Any acquired liquor licence is displayed as required by ACT licensing laws.
- All mandatorily required liquor licence signage will be displayed if a liquor licence is acquired or alcohol is being served by a third-party provider.
- The names of Responsible Service of Alcohol (RSA) trained personnel will be displayed as required by ACT licensing laws.
- Servers of alcohol will not consume alcohol when on duty.

- An Incident Register will be maintained, and any alcohol-related incidence will be recorded on the register.
- Substantial food (requiring preparation and/or heating) will be available when alcohol is available for more than 90 minutes and more than 15 people are present. Healthy food options will be provided, where possible.
- Alcohol is not advertised, promoted, served, or consumed at junior games, events, functions, or activities.

5.1. Service of Alcohol

Alcohol will be served according to any acquired liquor license (from time to time) or as per a third parties required liquor licence agreement. The safety and well-being of members and guests the priority. We will ensure:

- Only RSA trained bar servers with current qualifications will serve alcohol.
- Standard drink measures are used for non-pre-packaged alcohol (e.g. drinks in glasses), where possible.
- Servers are aware of standard drink sizes and are competent in measuring standard drinks.
- The service of double measures of spirits is discouraged.
- People under 18 do not serve alcohol.
- Excessive or rapid consumption of alcohol is not encouraged. This means we do not conduct happy hours, cheap drink promotions or drinking competitions.

5.2. Intoxicated People

For the purposes of this Policy, a person is defined as in a state of intoxication if his or her speech, balance, co-ordination or behaviour is noticeably affected and there are reasonable grounds for believing that this is the result of the consumption of alcohol.

- Intoxicated people will not be permitted to enter our premises.
- Alcohol will not be served to any person who is or appears intoxicated.
- Servers will follow RSA training procedures when refusing service to an intoxicated person.
- If a person becomes intoxicated (and is not putting other people at risk with their behaviour) the person will not be served alcohol but will be provided with water and options for safe transport home from the Centre.
- If a person becomes intoxicated (and is putting other people at risk due to their behaviour) the person will be asked to leave our premises immediately and offered

safe transport options. Police may also be contacted to remove the person, if required.

- Any alcohol-related incident and any action taken will be recorded in our incident register.

5.3. Underage Drinking

- Alcohol will not be served to persons aged under 18.
- Servers will ask for proof of age whenever the age of a person requesting alcohol is in doubt.
- Only photo ID's will be accepted as 'proof of age'.

5.4. Availability of Non-Alcoholic and Low Alcohol Drinks

We actively encourage the sale of alternative products to that of alcohol and will ensure that:

- Water is provided free of charge (where available).
- At least four non-alcoholic drinks and one low-alcoholic drink option are always available and priced at least 10% cheaper than the cheapest full-strength drink. Healthy drink options will be provided, where possible.
- Non-alcoholic drinks are clearly visible and adequate in variety and supply.

6. Functions

Basketball ACT will:

- Not conduct functions where a minimum amount of liquor sales is required.
- Not conduct 'all you can drink' functions.
- Not provide alcohol-only drink vouchers for functions.

Advertisements for functions will:

- Be promoted as smoke free.
- Not overemphasise the availability of alcohol or refer to the amount of alcohol available.
- Not encourage rapid drinking or excessive drinking.
- Give equal reference to the availability of non-alcoholic drinks.
- Display a clear start and finish time for the function.
- Include a safe transport message, where possible and relevant.

7. Safe Transport

Basketball ACT recognises that driving under the influence of alcohol is illegal and hazardous to individuals and the wider community. Accordingly, Basketball ACT:

- Asks that all attendees at our functions plan their transport requirements to ensure they arrive home safely and prevent driving under the influence of alcohol.

8. Awards and Prizes

Basketball ACT will not provide awards (e.g. at end of season presentations) and fundraising prizes that have an emphasis on alcohol as a reward.

9. Policy Promotion

Basketball ACT will:

- Educate members, volunteers and guests about our Policy and the benefits of having such a Policy.
- Ensure this policy is easily accessible and will be promoted via our website, social media and functions.
- Actively demonstrate its attitude relating to smoke and vape free environments and the responsible use of alcohol and promote positive messages through its social media platforms.
- Pursue non-alcohol sponsorship and revenue sources.

10. Non-compliance

Basketball ACT will enforce this Policy and any non-compliance, particularly in regard to Licensing Laws, will be handled according to the following process:

- Explanation of the Policy to the person/people concerned, including identification of the section of Policy not being complied with.
- Continued non-compliance with the Policy should be handled by at least two Basketball ACT Staff, Board or recognised volunteers who will use their discretion as to the action taken, which may include asking the person/ people to leave the facilities or function.