

Terms & Conditions – Court Hire @ Belconnen Stadium

The following terms and conditions of court hire apply to all persons, organisations, clubs, and schools entering a Basketball ACT (BACT) venue. It is a condition of court hire that you (the hirer) agree to the following terms and conditions:

1. General:

- i. Bookings are accepted on a 'First come, First served' basis.
- ii. Ensure that you carefully consider your court requirements, it is not always possible to obtain additional courts at a later stage.
- iii. All attendees must comply with BACT's Code of Conduct & Conditions of Entry.
- iv. Only approved non-marking sport shoes are permitted on the playing surface.
- v. Referees are available and can be arranged by contacting officials@basketballact.com.au
- vi. The hirer will not, without the approval of BACT:
 - Use the facilities for any purpose other than the hiring purpose*.
 - Use electronic equipment including scoreboards and timing equipment.
 - Re-hire the facilities to any other person.
 - Use any part of the BACT venue other than the facilities nominated on the booking form.

2. Booking, Agreement & Payment

- i. An official BACT Court Booking Form, or online request through basketballact.skedda.com, must be completed by the hirer.
- ii. To make bookings for an affiliated BACT Club, the person making the booking must be an approved contact for the club.
- iii. BACT will email confirmation to the hirer once approved.
- iv. Fees are payable to BACT Reception at least 48 hours prior to the day of hire, unless invoicing arrangements have been made with BACT.
- v. Fees are payable during business hours (Monday-Friday / 9am-5pm).

3. Public Liability Insurance

- i. Organisations and Schools (unless an affiliated BACT Club) must provide a copy of their Public Liability Certificate to admin@basketballact.com.au with the Court Booking Form.

4. Cancellations by Hirer

- i. Cancellations must be notified in writing to admin@basketballact.com.au
- ii. Cancellations must be advised at least 48 hours prior or full hire costs will be charged.
- iii. Any reduction in court requirements must be advised at least 48 hours prior to the event or full hire costs will be charged.

5. Cancellations By BACT

- i. Outdoor court bookings may be cancelled at short notice due to weather conditions at the discretion of stadium management. The hirer is entitled to receive a full refund.

6. Additional Charges

- i. An additional \$100 cleaning cost may be applied to larger events. The hirer will be advised at time of booking confirmation.
- ii. Cost to repair any damage/vandalism caused to the facility by the hirer or associated users will be charged in full to the hirer.
- iii. Failure to remove rubbish on departure will incur a \$100 cleaning cost.
- iv. Failure to depart the court area immediately on completion of the booking will incur additional charges as determined by stadium management.

7. Check In/Out

- i. The hirer is required to check in at Reception (during business hours) or the MSO Office (after hours) on arrival.
- ii. Additional check-in protocols may be required. The hirer will be informed prior to entering the court area.
- iii. At completion of the booking, all rubbish from court and foyer areas are to be collected and placed into the rubbish receptacles located within the venue. (Refer to: 6. Additional Charges iii.)
- iv. Patrons should leave the court area immediately on completion of their booking. (Refer to: 6. Additional Charges iv.)

8. Food

- i. Food, including chewing gum, is not permitted in the court areas. The hirer is to ensure that this does not occur and monitor cautiously.
- ii. Food prepared by commercial catering groups is not permitted into the premises unless prior arrangements have been made with BACT.
- iii. There is a cafe at the facility and catering options may be arranged via BACT.
- iv. The cafe will be opened at the discretion of Cafe management. This is dependent on size/duration of booking.
- v. Alcoholic beverages are not permitted into the stadium.

9. First Aid

- i. The provision of First Aid is the responsibility of the hirer unless prior arrangements have been made with BACT.
- ii. Ice is available from the Laundry, Member Service Officer, or Reception.

10. Supervision

- i. All hirers are to ensure that there is adequate provision of staff or other responsible officers in attendance to supervise participants.
- ii. The behaviour of patrons for each event is the responsibility of the hirer.

**Purpose for hire includes basketball related activities, fitness activities with no additional equipment, school/organisation events related to basketball. If your intended purpose for hire is not listed here, your purpose for hire may not be suitable for our facility, in which case is subject to BACT management approval.*